

No Change in Class. ☐

☐ Declassified

Class. Changed to: TS S **(P)**

Next Review Date: **1989**

Auth.: HR 70-3

Date: **4 Jan 79** By: **016**

CONFIDENTIAL

13 February 1976

MEMORANDUM FOR: Mr. Lloyd

**SUBJECT: Proposed Substitutions for Revision of Regulation
No. [REDACTED] Organization and Functions, Office of
the Deputy Director (Support)**

25X1A

1. As you know, Colonel White had some reservations on the language concerning Agency responsibility for providing transportation. The suggestions below meet with the approval of the Offices of Logistics and Personnel, and their concurrences are indicated.

a. Paragraph 9.b.(12) could be reworded as follows: "Provide technical guidance on travel arrangements for Agency personnel, and arrange for the transportation of Agency property."

b. No change is recommended for paragraph 10.b.(13).

2. In connection with paragraphs 9.b.(5) and (11) it is suggested that the wording be changed so that the phrase "assume responsibility" will be eliminated. It seems to me that since all of the other authorities are put in a positive way, these two should follow the pattern. For example, paragraph 9.b.(5) could be reworded as follows: "Administer, operate and supervise all Agency printing" Paragraph 9.b.(11) could read as follows: "Be accountable and responsible for supplies"

3. Inasmuch as the above changes are not substantive, it is believed that no further coordination is necessary. Apparently there were no other problems in connection with the substitution of this proposed revision. It is recommended that the proposed revision to the regulation be authenticated, with the wording revised as outlined in paragraphs 1.a. and 2. above, which has now been included in the text of the proposed revision of the Regulation.

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**Special Assistant to the
Deputy Director (Support)**

CONCUR:

25X1A9a

SIGN

Acting **Director of Personnel**

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SIGN

for **Director of Logistics**

APPROVE:

**H. GARY LLOYD
Assistant Deputy Director
(Support)**

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